



## Request for Quotations (RFQ), for Supply of Dignity Kits to Pulka (PR/2022/NGA/0072)

**Norwegian Church Aid ('NCA')** is a member of the ACT Alliance and we provide **emergency assistance** in disasters, work for **long-term development** in local communities and address the root causes of poverty, we **advocate** for **just** **decisions** by public authorities, business and religious leaders.

Norwegian Church Aid is an ecumenical diaconal organisation for global justice. We work to help the poorest and those in need, regardless of their creed, race, political or religious affiliation.

NCA has a presence in Nigeria to respond to the Humanitarian crisis in Northeast Nigeria. NCA has its core competencies in Gender Based Violence and Water Sanitation and Hygiene. NCA has its strengths in works and invest in local partners and ensures their capacities are built from the onset of response, to enable them to have the capacity to respond in a long-term intervention including recovery and development.

### Scope of Supply

To ensure a successful project implementation, the contractor shall perform the following tasks:

1. The contractor shall upon approval by authorize signatures of contract **shall** procure and deliver all NFI Kits with required quantity and specifications.
2. Procured NFI Kits shall be approved by GBV technical staff. These items are subject to be rejected if the quality of materials is beyond standard, as well as materials subject to approval if items meet technical specifications which a quality check approval form/delivery note will be signed by the technical staff. All materials shall be approved by NCA GBV Technical representative only.
3. The contractor shall strictly follow the technical specifications and BoQs attached to the contract documents
4. No variations will be accepted. In case of any foreseen variations, the supervisor will report to GBV Manager in writing with justifications, its implication in the cost and time prior to executing the additional supply.
5. Identifications of sources of materials (materials bought or supplied from an illegal source will be rejected)

### Mandatory Requirements

- Proof of company registration to operate in Nigeria (Cooperate Affairs Commission, CAC)
- Valid and functional company Tax Identification Number, TIN
- Physical presence & functional office/ store in Maiduguri, Borno State.
- Experience in similar activities in the past especially with I/NGOs (Minimum of 1 year)

### Method of Application

**RFP/Qs will be available from 23<sup>rd</sup> February to 11<sup>th</sup> March, 2022.**

Interested tenderers may obtain the Dossier in English at no cost from the Contracting Authority via email mentioned below.

All offers, in English language only, must be delivered to the office mentioned below in a sealed envelope clearly indicating the RFP/Q code by **17:00 hrs Nigerian Time, 15<sup>th</sup> March, 2022**. Late bids will be rejected. Applicants with questions regarding this tender should send them in writing (fax or email) up to **11<sup>th</sup> March, 2022**.

**Office Address: Norwegian Church Aid, No 135, Mandara Street, Off gombole Road, Old GRA, Maiduguri, Borno State.**

**Procurement.ng@nca.no**