



## Request for Proposals (RFP), for Construction of Latrines in Pulka, Gwoza LGA of Borno State (PR/2022/NGA/0075)

Norwegian Church Aid ('NCA') is a member of the ACT Alliance and we provide **emergency assistance** in disasters, work for **long-term development** in local communities and address the root causes of poverty, we **advocate for just decisions** by public authorities, business and religious leaders. Norwegian Church Aid is an ecumenical diaconal organisation for global justice. We work to help the poorest and those in need, regardless of their creed, race, political or religious affiliation.

NCA has a presence in Nigeria to respond to the Humanitarian crisis in Northeast Nigeria. NCA has its core competencies in Gender Based Violence and Water Sanitation and Hygiene. NCA has its strengths in works and invest in local partners and ensures their capacities are built from the onset of response, to enable them to have the capacity to respond in a long-term intervention including recovery and development.

### Scope of Service

To ensure a successful project implementation, the contractor shall perform the following tasks:

1. The contractor shall upon approval by authorize signatures of contract **shall** procure all construction materials as subject to the BOQ with required quantity and specifications.
2. Procured construction materials shall be approved by WASH technical staff. These items are subject to be rejected if the quality of materials is beyond standard, as well as materials subject to approval if items meet technical specifications which a **quality check approval form** will be sign by the technical staff. All materials shall be approved by NCA WASH Technical representative only.
3. Deploy qualified and well experienced Engineer/artisans to carry out the required tasks
4. The contractor shall strictly follow the technical specifications and BoQs attached to the contract documents
5. No variations will be accepted. In case of any foreseen variations, the supervisor will report to WASH Manager in writing with justifications, its implication in the cost and time prior to executing the additional works.
6. Identifications of sources of materials (materials bought or supplied from an illegal source will be rejected)
7. Based on the approved work plan, the contractor shall execute multiple work activities simultaneously to save time
8. The construction site shall be free of debris and hazardous materials/objects. The contractor shall apply all safety measures for its workers and work supervisors
9. The contractor shall allow unlimited access to construction sites for the NCA staff dealing with this project and M & E staff as required.

NCA WASH officer shall monitor the construction activities on a regular basis to ensure that quality standards and timelines are maintained

### Mandatory Requirements

- Proof of company registration to operate in Nigeria (Cooperate Affairs Commission, CAC)
- Valid and functional company Tax Identification Number, TIN
- Physical presence and functional office in Borno State.
- Experience in similar activities in the past especially with I/NGOs (Minimum of 2 years)

### Method of Application

**RFP/Qs will be available from 23<sup>rd</sup> February to 11<sup>th</sup> March, 2022.**

Interested tenderers may obtain the Dossier in English at no cost from the Contracting Authority via email mentioned below.

All offers, in English language only, must be delivered to the office mentioned below in a sealed envelope clearly indicating the RFP/Q code by **17:00 hrs Nigerian Time, 15<sup>th</sup> March, 2022**. Late bids will be rejected. Applicants with questions regarding this tender should send then in writing (fax or email) up to **11<sup>th</sup> March, 2022**.

**Office Address: Norwegian Church Aid, No 135, Mandara Street, Off gombole Road, Old GRA, Maiduguri, Borno State.**

**Procurement.ng@nca.no**